



## Campbell Coutts Ltd

### Job Description

### PRODUCTION ASSISTANT

4<sup>th</sup> January 2016

#### About Campbell Coutts Ltd

The company is a small, friendly, well-established business with 2 divisions: the *DCA ELECTROSTATICS* division develops flock spraying equipment and supplies customers with a wide range of flock fibres and adhesive consumables. (Electrostatic flocking is a process that applies small fibres to a variety of surfaces to create an attractive, velvet-like coating).

The MECHATRONICS Division produces a variety of specialised electronic equipment and components including lift mechanisms for assisted-lift baths for the elderly and disabled.

#### Job Details

Job title: Production Assistant

Line manager: Andrew Campbell, Managing Director

Hours: 7.00am to 4.00pm with some flexibility to suit the individual

Place of Work: Unit 7, Tower Industrial Estate, Tower Lane, Eastleigh, Hampshire, SO50 6NZ

Salary: £7.50 per hour

Start date: ASAP

Working within the small team you will receive on-the-job training in a range of assembly and production techniques. You will be encouraged to develop your own skill level and then work more independently.

#### Main Responsibilities

- Assisting with the mechanical assembly and testing of assisted-lift baths and other standard products
- Production of components involving the use of moulding machines, drills and other manual tools.

#### Knowledge, Skills and Qualifications Needed for the Job

- Minimum of 3 GCSE at grade C or above, including maths and English
- Good verbal and written communication skills
- Practical and dextrous with the ability to use hand tools and measuring equipment
- Confident and personable when dealing with colleagues and third parties
- Self-motivated, reliable, flexible and prepared to "muck in" as required
- High quality standards and performance levels including diligence, concentration and reliability
- A positive attitude and a good team player

#### Apply to:

Miss Michelle Daniells

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